

Five axes for *your* use case

Take one use that runs in your house and work through the five axes. Mark where you stand today and write the reason next to it. The reason matters more than the number.

THE USE CASE IN ONE SENTENCE

WHO APPROVES

THE FIVE AXES

One means left, five means right

01 The use case is the unit

Can you say, department by department, what AI is actually used for, and not just which tools are installed?

☐	☐	☐	☐	☐
1	2	3	4	5

1 · There is a list of tools, but nobody can say what a tool is used for in which department.

5 · Every use is named as a purpose bound use case, with process, department and purpose.

REASON

02 The minimum principle

For your most important use cases, can you answer five questions on the spot: where, for what purpose, at what risk, who carries responsibility, with which measures?

☐	☐	☐	☐	☐
1	2	3	4	5

1 · Documenting one use case costs half an hour or more, so people route around it.

5 · Five data points per use case are enough, and they are captured in half a minute.

REASON

03 The tool is an attribute

Would you have to rebuild your structure if you switched providers tomorrow?

☐	☐	☐	☐	☐
1	2	3	4	5

1 · The whole structure hangs on product names, and switching providers topples it.

5 · Purpose carries the structure, the tool is an attribute of the use case and can be swapped.

REASON



The last two axes

Axis four and five, then the next steps. Enter the number first, then the reason, which counts for more.

04 The duty follows the effect

By what criteria do you decide today which use has to be documented and which does not?

☐	☐	☐	☐	☐
1	2	3	4	5

1 · Either everything gets documented or nothing does, and there is no criterion.

5 · What gets documented is what runs stably and has effect: relevance for decisions, or a serious risk.

REASON

05 Artefact first

Does each use case produce a checkable artefact you can hand on, or is there only a policy?

☐	☐	☐	☐	☐
1	2	3	4	5

1 · There is a policy saying what should apply, and no evidence of what actually applies.

5 · Each use case produces an artefact, readable by humans and machines, shareable with auditors and partners.

REASON

THE NEXT STEPS

One thing per line, with a name and a date

MARGIN NOTE

The same software creates three use cases with three risks across three departments. That is why somebody answers for the use case in the end, and not for the tool.

On record: the five axis model from the KIRegister course, built for a judgement in roughly half an hour.